 28889 S. Needy Road, Canby, Oregon 97013 | ***Phone****:* 503-651-2348 | ***Fax****:* 503-651-2524

**Unloading Trucks**

Please read the following prior to unloading trucks:

* **Count each item.**

If the Bill of Lading (BOL) is not correct, indicate the shortage on the BOL before signing it.

* **Handle B&B material by the root ball.**

Material has been loaded on the truck by the rootballs and the container, not by the tops of plants- this helps prevent damage.

* **Water material immediately upon unloading from truck.**

A sprinkler system or several waterings may be needed upon unloading.

B&B and container material should be watered immediately.

Hemlocks have a tendency to dry out quicker than other varieties, heavy watering suggested for these.

* **Do not refuse to unload the truck.**

If there is a serious problem or questions regarding the merchandise, call Colony Nursery to discuss.

* **Any quantity, description and condition of damaged plants must be written on invoice and BOL before driver departs.** *Claims will not be honored at a later date.*

If additional plant material is needed, please contact us.

Thank you for your business!